

208th OTLEY SHOW**SATURDAY, 20th MAY 2017***President: N. Houseman, Esq. ~ Chairman: F. R. A. Caton, Esq.*

Please read
carefully
before
submitting
your
application

Dear Exhibitor

As a recent exhibitor at **Otley Show**, I now have pleasure in enclosing our Application Form for our forthcoming show on **Saturday, 20th May 2017**, details of which are given below. Please note that all trade stand proprietors and activity providers must enclose a copy of their current Public Liability Insurance Policy with an indemnity limit of £5m otherwise their application could be refused.

OUTDOOR TRADE STANDS

- ◆ Prices, sizes and ticket allocation listed overleaf.
- ◆ The minimum depth of a site is 20'
- ◆ Please allow an additional 5' on all sides for guyropes of marquees
- ◆ Please note all catering and confectionery rights have been allocated
- ◆ All products being sold must be specified on this form, failure to do so will result in refusal of entry on Showday
- ◆ Please ensure that all gazebos or tents are securely pegged
- ◆ Everyone entering the Showground must have a ticket – see over for additional tickets
- ◆ Please ensure you have adequate supplies on your stand as additional vehicles cannot be admitted to the showground throughout the day
- ◆ Electricity is not provided and only silent generators will be tolerated
- ◆ Security is not provided on the showground
- ◆ No loudhailers will be allowed
- ◆ No games of chance, Tombolas, or collecting buckets allowed
- ◆ Sites will be allocated after the closing date of 1st April 2017

INDOOR CRAFT/TRADE STANDS

- ◆ Each site is 8' wide and 10' deep
- ◆ One 6' trestle table will be provided free, additional tables charged at **£6.00**.
- ◆ Electricity (subject to availability) will be charged at **£30.00**
- ◆ Exhibitors own unit must be no more than 7' wide
- ◆ Sites will be allocated when all sites have been let or, if not all let then after the closing date of 1st April

The Society reserves the right (without any reason being given) as follows:-

- ◆ To refuse any entry whatsoever whether prior to the closing date or not
- ◆ To cancel any entry which may have been accepted
- ◆ To refuse entry to the showground.
- ◆ To ask any exhibitor to leave the showground

In any such case, the liability of the Society shall be limited to the refund of the entry fee and the Society shall not under any circumstances be liable for any other loss suffered by the exhibitor, whether consequential or otherwise.

If you would like to insert an Advert in the **Show Catalogue**, please complete the appropriate section on the enclosed form.

Advert Prices are:-	Mono A5 Full page	£60.00	12 cms x 18 cms
	Mono A5 Half page	£40.00	12 cms x 9 cms

I look forward to receiving your completed form accompanied by either a cheque payable to **Wharfedale Agricultural Society** or confirmation of a BACS payment direct into our account.

Yours sincerely



BACS details:-
 Bank Code: 40.35.33
 Account: Wharfedale Agric Soc
 Account No: 50853755
 Ref: 'Company Name'

Show Secretary: Mrs Janet M Raw, 15 Bridge Street, Otley, West Yorkshire, LS21 1BQ
 Telephone: 01943 462541 Mobile: 07961 966952
 Email: janet.raw@otleyshow.org.uk Website: www.otleyshow.org.uk

208th OTLEY SHOW ~ SATURDAY, 20th MAY 2017

OUTDOOR TRADE STAND PRICES

SIZE		ENTITLEMENT	
Frontage x Depth (ft)	Cost (£)	Tickets	Car Passes
15 x 20	80.00	2	1
20 x 20	95.00	2	1
25 x 20	100.00	2	1
30 x 20	105.00	2	1
35 x 20	115.00	2	1
40 x 20	120.00	4	2
50 x 20	140.00	4	2
60 x 20	160.00	4	2
20 x 30	105.00	2	1
25 x 30	120.00	2	1
30 x 30	130.00	4	2
40 x 30	155.00	4	2
50 x 30	180.00	4	2
60 x 30	210.00	4	2
70 x 30	240.00	6	3
80 x 30	260.00	6	3

INDOOR CRAFT / TRADE STAND PRICES

8 x 10	80.00 includes ONE table	2	1
--------	-----------------------------	---	---

ADDITIONAL TICKETS PURCHASED PRIOR TO SHOW DAY

Tickets	£
Membership <i>Renewed annually on 1st February, includes 3 Adult or 2 Adult & 2 Children Tickets, Car Pass and privileges of Private Members Marquee and facilities</i>	£23.00
Adult	£8.00
Concession/Senior Citizen	£5.00
Children (5-16 years)	£2.00
Car Passes	£2.00

All Tickets and information, including your allocated site details, will be forwarded approximately 3 weeks prior to the Show. We regret that refunds WILL NOT BE made for admissions paid on Show Day, additional tickets should be ordered on the attached Application Form.

Please read the accompanying letter before completing BOTH SIDES of this form IN BLOCK CAPITALS.

NAME OF COMPANY:-

PERSON TO CONTACT:- EMAIL:-

ADDRESS:-

..... POST CODE:-.....

TEL:- MOBILE:- SHOW DAY VEHICLE REG.NO:-.....

DETAILS OF PRODUCTS ON YOUR STAND :-.....

PLEASE NOTE:-

- (1) FAILURE TO COMPLETE THE ABOVE IN FULL WILL RESULT IN REFUSAL OF ENTRY ON SHOW DAY.
- (2) ALL CATERING & CONFECTIONERY RIGHTS HAVE BEEN LET.

OUTDOOR TRADE STANDS ⁽³⁾ Sizes available on attached letter £

⁽³⁾ SITES WILL BE ALLOCATED AFTER THE CLOSING DATE OF 1st APRIL 2017

Space required Frontageft Depthft

When booking, please allow an additional 5' on all sides of a marquee for guyropes if applicable and if using a trailer, please allow for parking it on your stand.

INDOOR CRAFT / TRADE STANDS ⁽⁴⁾ @ £80.00 £

⁽⁴⁾ SITES WILL BE ALLOCATED ONCE THE MARQUEE IS FULL OR AFTER THE CLOSING DATE OF 1st APRIL 2017

If you require one 6' FREE Trestle Table, please tick (marquee only) FREE

If you require additional Tables @ £6.00, please tick (marquee only) £.....

If you require Electricity ⁽⁵⁾ @ £30.00, please tick (Marquee only) £.....

⁽⁵⁾ Subject to availability

ADDITIONAL TICKETS

Quantity	Tickets:-	£.....
<input type="checkbox"/>	Membership @ £23.00 (renewed annually)	£.....
<input type="checkbox"/>	Adult @ £8.00	£.....
<input type="checkbox"/>	Concession/Senior Citizen @ £5.00	£.....
<input type="checkbox"/>	Children (5-16 years) @ £2.00	£.....
<input type="checkbox"/>	Car Passes @ £2.00	£.....

ADVERTISE IN THE SHOW CATALOGUE

If you would like to book advertising space in the **Show Catalogue**, please complete the following:-

Mono A5 Full page -12 cms x 18 cms @ £60.00 £.....

Mono A5 Half page - 12 cms x 9 cms @ £40.00 £.....

Closing date for copy of Adverts – 1st April 2017

Please turn over for:-

- ◆ *Check List*
- ◆ *Payment Options*
- ◆ *Terms & Conditions*

Total Remittance £

Stand Number

Please read the accompanying letter before completing BOTH SIDES of this form IN BLOCK CAPITALS.

CHECK LIST

			Please tick
PUBLIC LIABILITY INSURANCE COMPANY:-			
POLICY No:-.....			
LIMIT OF INDEMNITY:-.....			
EXPIRY DATE:-.....			
CERTIFICATE ENCLOSED			
FOOD HYGIENE CERTIFICATE No:- (where applicable).....			
USE OF GENERATOR (please indicate)	Yes	No	
ADDITIONAL TICKETS ORDERED			
PAYMENT ENCLOSED:- Cash or Cheque, payable to Wharfedale Agricultural Society			
BACS / DIRECT PAYMENT MADE:- Date			
Bank Code: 40.35.33 Account: Wharfedale Agric Soc Account No: 50853755 Ref: T/S – 'Company Name'			
ADVERT PLACED:- Full A5 / Half A5 (delete as appropriate) Copy Enclosed <input type="checkbox"/> To follow before 1 st April 2017 <input type="checkbox"/>			
DATA PROTECTION:- Your name and address will be entered into and published in our Show Catalogue. We may also use this information for promotion, publicity and future mailings undertaken by or on behalf of Wharfedale Agricultural Society. If you <u>DO NOT</u> wish your details to be used for these purposes, please tick			

I agree to conduct my business on Show Day in a manner to comply with the Health and Safety at Work Regulations in respect of my own employees and members of the public. I also agree to abide by the Rules and Regulations of Wharfedale Agricultural Society.

Please return this completed form to:- Mrs Janet M Raw, Show Secretary, Wharfedale Agricultural Society, 15 Bridge Street, Otley, LS21 1BQ, together with your remittance or advice of direct payment. Once we've received your payment we will be able to acknowledge and process your application form.

Signature

Date

For Office Use **T**

Stand Number

CP

Receipt Number